

# **Rundle Memorial United Church**

## **2011**

### **Annual Report**



*Rundle Memorial United Church is a place of warm welcome, where our church family and visitors may experience meaningful worship, pastoral care, fellowship and the presence of God in life and in the world.*

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## 1.0 Membership Report

### 1.1 Baptisms

Greta Estelle Burford November 23, 2011

### 1.2 Funerals

Howard Reginald Srigley February 26, 2011  
Dorothy Joan Raby ?, 2011  
Grace Victoria McMillen May 18, 2011  
Thomas Brown July 8, 2011  
Laura Violet Fiddes December 21, 2011

### 1.3 New Members

none

### 1.4 Weddings

Andrew Bodner and Jackie Lee Roberts April, 2011  
Randy Kootnekoff and Susan Horley Wakil April, 2011  
Dale Sandeski and Ronad Narrot June, 2011  
Richard McCullough and Patricia Scarrow June, 2011  
Glenn Genge and Maria Wyse July, 2011  
Jason Sperry and Bethany Warren July, 2011  
Kenneth Parsons and Tatiana Fuhr July, 2011  
Darren McGillvray and Alana Morgotch August, 2011  
Michelle Bellerose and Brandy Bennett August, 2011  
Ian Brownlie and John Russell August, 2011  
David Lyon and Stephanie Kirmis September, 2011  
Dean Horsfall and Carolyn Murray September, 2011  
Colin Mann and Sarah Hammer December, 2011

## 2.0 Ministers' Report

As I begin this reflection on the year that has been at RMUC one piece of scripture comes to mind, from the earliest days of the Church, words of the Apostle Paul to the miniscule yet burgeoning group of Christians in Rome (at that time not even called “Christians” but rather “followers of the Way”). From Romans 8: *“For in hope we were saved. Now hope that is seen is not hope. For who hopes for what is seen? But if we hope for what we do not see, we wait for it with patience. Likewise the Spirit helps us in our weakness; for we do not know how to pray as we ought, but that very Spirit intercedes with sighs too deep for words... What then are we to say about these things? If God is for us, who is against us? He who did not withhold his own Son, but gave him up for all of us, will he not with him also give us everything else? Who will bring any charge against God's elect? It is God who justifies. Who is to condemn? It is Christ Jesus, who died, yes, who was raised, who is at the right hand of God, who indeed intercedes for us. Who will separate us from the love of Christ? Will hardship, or distress, or persecution, or famine, or nakedness, or peril, or sword? No, in all these things we are more than conquerors through him who loved us... For I am convinced that neither death, nor life, nor angels, nor rulers, nor things present, nor things to come, nor powers, nor height, nor depth, nor*

*anything else in all creation, will be able to separate us from the love of God in Christ Jesus our Lord.”*

*“For who hopes for what is seen?”* Having begun the contracted period of service with you in July, 2011, officially titled “ordained stated supply”, one thing has become clear to me, both as a worship leader and pastor - while we as a community of faith look back with pride, peace, and some satisfaction to previous years, in some cases distant, past years of life at Rundle, we all have high hopes for what is yet to come in our life together as a church, yet hopes that, for now remain unseen!

*“But if we hope for what we do not see, we wait for it with patience.”* God’s Spirit works in the hearts of individuals and congregations at God’s pace, according to God’s wishes and timetable. Sometimes this can be challenging for we who desire quick renewal, quick growth, and/or a return to the way things used to be, how we used to feel. Paul urges patience, patience grounded in hope for some meaningful future dedicated to God and in God’s service, a future we cannot clearly see, as yet.

This perspective is perhaps helpful as we continue into a year of some degree of uncertainty and flux. At the instigation of Rev. Richard Clarke’s fine report “A Jewel with a Future”, and now with the help of Conference specialist Rev. Joel Den Haan, a Strategic Directions Committee is enthusiastically engaged in exploring possibilities for ensuring continued ministry at Rundle, as well as providing Christian outreach into the community in perhaps new and as yet undetermined ways. This work is exciting yet uncertain, promising yet at some level daunting. Still, with hope, with patience, by faith, we trust God will lead us forward!

I am grateful for the opportunity to serve at RMUC. It is always a privilege to be a part of such a warm and caring group of Christians. A few highlights of the year? **Pastoral Care.** Visiting with you for virtually any reason has been fulfilling and a privilege. **Worship/Celebrations.** Both our 125<sup>th</sup> Anniversary Weekends (June and Oct.) were simply joyful experiences! The dinners, potlucks, and worship times meant a great deal to me personally. **Bible Study/Faith Development Groups.** Whether it be “Adult Crossings”, “Experiencing the Bible Again for the First Time”, our Advent/Lent groups, or what has become our mid-week “Alternative Worship/Study” gatherings, your participation in these various educational events has enhanced my own faith development and, I trust, has built up the family of God. **Special Sunday Worships.** While Advent, Christmas, Lent and Easter are always special, we have enjoyed a few extra Sunday worship experiences worthy of comment. The 125<sup>th</sup> Anniversary services have already been touched on. In late October we welcomed the choral gifts of the Valley Winds Choir at Sunday worship. On December 11<sup>th</sup> we invited the Banff Dance Academy to assist us with “JOY” Sunday in their sharing of a “joy” dance during worship. It was most enjoyable. December 18<sup>th</sup> we welcomed members of the Bow Valley Chorus to worship and enjoyed their leadership in singing parts of Handel’s Messiah. For four weeks in January and February Allan and I led the church in consideration, during worship, of national Remits related to statements of faith.

My sincere and heartfelt thanks goes out to members of the Board for their diligence and dedication, Allan Buckingham for his capable and inspired leadership as Board Chair, Sharon for her continued dedication to providing Sunday School classes for the young people in our midst, Tanya for her inspired musical leadership, Janet and the entire Rundle United Thrift family for their commitment to ensuring RUThrift is as much an outreach on behalf of the church as it is a fundraising activity for the church, Katy our office administrator and previously Breda who have done fine work for the church, the various committees of the church and their gift of time and energy, and to all those associated with RMUC who have offered support, encouragement and inspiration!

I am truly blessed to serve as minister at Rundle! Perhaps in this time of transition and, as I mentioned earlier, a time of uncertainty and flux, we are sort of ‘starting over’ in discerning where we are now as a community of faith, and where God will lead us. Beginnings can be a bit scary, but also tremendously exciting. May we journey together in excitement, anticipation, and in faith. Who knows where God will take us on this adventure we call faith. The words of Paul in Romans are perhaps significant for our little congregation as we plan for, as we imagine the year to come. Scripture teaches us, among other things, that the Lord is near, we are never alone, and great things are possible through God: ***“For I am convinced that neither death, nor life, nor angels, nor rulers, nor things present, nor things to come, nor powers, nor height, nor depth, nor anything else in all creation, will be able to separate us from the love of God in Christ Jesus our Lord.”***

Grace and Peace,  
Rev. David M. Crawford

### **3.0 Church Board Report**

The Official Board for 2011 included the chair: Allan Buckingham, the chair-elect: Ann Wilson, the Treasurer(s): Marlo Reid & Kelly Gibson, the Secretary: Mary Buckingham, and one representative from each committee: M&P, Property & Manse, Presbytery, Thrift Shop, Worship, Pastoral Care & Social.

In 2011 we celebrated the 125<sup>th</sup> anniversary of Rundle (read more in the 125<sup>th</sup> committee report). It also continued to be a year of transition within the congregation. Richard Clarke spent some time with us early in the year so we could better explore some of the elements of his report. At the same time Rev. Dave Crawford was hired to provide pastoral care and Christian education for the congregation. Starting in July, Rev. Crawford was hired at ¾ time for one year to continue to help the congregation’s continuing exploration of ways forward.

We continued our exploration of Rundle’s ministry in Banff with various presentations including some from Joel den Haan. This work continues through the formation of a Strategic Directions Task Group that was created in October.

There were many other wonderful and exciting things that happened in the life of Rundle Memorial United Church in 2011, many of which you can read about in other sections of this report. A big thank you goes to everyone here at Rundle Memorial United, as well as all the members of the committees for all their hard work this year.

Respectfully submitted by,

Allan Buckingham, chair  
On behalf of the Official Board

### **4.0 Trustees’ Report**

There were no major issues for the Trustees to deal with in 2011.

Respectfully submitted by Bill Fisher, Phyllis Horpenuk, and Marlo Reid

## **5.0 Property and Manse Committee**

Members: David Watson, Brian James, Rod Sullivan, Gerry Barker, Judy Loretan

Nil report

## **6.0 Ministry and Personnel Committee**

- The committee was enhanced by new members Ruby Fisher and Phyllis Horpenuk
- We were blessed with the assistance of Breda Hamill as Admin Assistant to the church for the greater part of 2011. Thanks are due to many people who helped Breda understand the role and expectations, but especially Marlo and Kelly Gibson, Mary Buckingham, Ruby Fisher and Margaret Watson. Breda's enthusiasm and willingness to pitch in were greatly appreciated.
- It must be noted that Karen left everything in very good shape so Breda could step in easily. Karen was also extremely helpful in ensuring that the Thanksgiving dinner was organised and run very smoothly. It is doubtful we or Breda could have handled that without Karen's ongoing support.
- In turn, Breda left a very tight ship and trained our new assistant, Katy Baxter, before she had to leave.
- Katy is already making her presence felt, for example by undertaking a reorganisation of files. Each person there has helped make us better and better organised.
- The committee posted vacancies, interviewed and hired an Admin Assistant as well as several assistants for the Thrift Shop
- We requested feedback from the congregation and fellow employees, in order to conduct performance reviews with the paid personnel. Concerns and suggestions arising from those interviews were then passed back to the board.
- A second review was conducted with Dave Crawford very recently to confirm progress against the tasks outlined in the job description, and ensure we discussed needs for education and vacation as outlined in our mandate
- In general, our employees understand the tight budget we work under and have all worked many hours beyond those paid for. Nevertheless the cost of living is not entirely stagnant. We should consider salary and benefits carefully with that in mind. Any ideas or suggestions to provide a bonus (which may not be monetary) are gratefully received!
- I am grateful that the members of the committee have offered to serve another year if that is suitable for the church

Respectfully submitted by the committee: Ian Brownlie, Lena Goon, Phyllis Horpenuk, Ruby Fisher

## 7.0 Worship and Education Committee

This year Tanya Sullivan, Sharon Fish, Dave Crawford, and Bev Purcell (Communion) served on the worship committee.

### 7.1 Worship Leaders

Rob Bowen	Allan Buckingham	Rev. Richard Clarke
Rev. David Crawford	Sharon Fish	Kelly and Keitha Grittner
Rev. Joel Den Hann	Sean Krausert	Shelly Lavinne
Klaus Ohlhoff	Shaun Martens	Larry Scott
Rev. Connie Thompson	Ed Whittingham	

### 7.2 Special Events

- February 16 - Shrove Tuesday Pancake Dinner and sing along In the Kitchen – cooking organized by Sandie Richer with assistance by Lee and Isaac Fish, Kate Gibson, Philip and Noah Kimbley-Nicolai
- Maundy Thursday - we hosted a last supper communion service/potluck.
- Good Friday - we had our regular service.
- June 17, 18 and 19 –125<sup>th</sup> Anniversary Celebration.
- When our sanctuary floors were being refinished, we had a service in the garden.
- In the fall, we had a series of sermons focusing on the historic church figures portrayed in the windows, all of whom played vital roles in our history.
- October 10, 2010 - Thanksgiving Dinner hosted by Sunshine Village with potluck support by our congregation in Racine hall.
- October 16 - Rundle's 125th Anniversary Service with special guests: Rev. Larry Scott, Rev. Connie Thompson, Kelly and Keitha Grittner.
- October 30 - special music from the Valley Winds Choir.
- November 27 - Banff Community Inter-Church Advent Carol Service hosted at our Church
- Dec. 11 - The Banff Dance Academy joined us for worship on the "Joy" Sunday of Advent. A special dance presentation was shared.
- December 18 – Special guests, Bow Valley Chorus sang a number of selections from Handel's Messiah. This was a sing-along Messiah.
- December 19 - Christmas Potluck
- December 24 - A traditional Candlelight service 7:00 p.m. Christmas Eve service
- December 25 - Christmas Day 10:00 a.m. service of carols, readings, and prayers.

### 7.3 Church Music

Tanya Sullivan has continued as music director for the church. We would like to continue to source out other musical talent continue to allow Tanya an occasional Sunday off. The “ad hoc” choir managed several musical offerings through the year. We have a group of keen members who participate as they are able.

Throughout the year we also enjoyed, Tina Chong, Karen Minish, John Goulart, Janet Kundert-Schantz, The Bow Valley Chorus, The Valley Winds Choir, our young musicians Kate Gibson, Philip Kimbley-Nicolai, and Isaac Fish.

#### **7.4 Musical Offerings**

Tanya Sullivan	Tina Chong	Janet Kundert-Schantz
Karen Minish	John Goulart	The Bow Valley Chorus
The Valley Winds Choir	Our Choir	

Our young musicians: Kate Gibson, Philip Kimbley-Nicolai, and Isaac Fish.

#### **7.5 Communion**

Communion continues monthly, mostly the first Sunday of the month, with coordination continued by Bev Purcell.

#### **7.6 Children's Education**

Sharon Fish, led the Sunday School Program at Rundle Memorial. Between 2 - 12 children age 3-15 came to class each week. We focused on the stories from the Bible. Old Testament heroes like Joshua and Giddion were studied from Easter through fall. The Christmas story and the New Testament stories about Jesus followed.

#### **7.7 Christian Education**

Rev. Crawford led a winter/spring study series titled "ADULT CROSSINGS: God's Journey With Us", a unique Bible overview of what many scholars consider to be its eight core stories. Theologian Walter Brueggemann calls them "the primal narrative - that most basic, elemental, and non-negotiable story line that lies at the heart of biblical faith." These eight core stories were presented in 11 DVD sessions, each being about 12-15 minutes in length, followed by our own discussion of the videos, the scripture, and our own perspectives.

Over the summer, Rev. Crawford led a new study group called the "Sorbet and Soul-Searching" study, in which we studied Marcus Borg's provocative book "Reading the Bible Again for the First Time".

Beginning in the early fall, a new worship/study time was launched at Rundle, referred to as an "Alternative Worship/Study". Meeting some Thursday nights but mostly Wednesdays, each week a theme is the main focus in this reflective, contemplative quiet gathering involving song, prayer, laughter, word of wisdom and discussion.

Submitted by the Worship Committee

## **8.0 Rundle Memorial 125th Celebration**

Nearly 100 invitations, email and postal were sent to previous members and interested folks with a very disappointing response, however those people who did attend our events were very happy that they made the effort to come.

Our two weekend celebrations included potluck dinners, guided tours, canoeing, a hike, a restaurant dinner, a gala musical event, several anniversary cakes and two inspirational worship services led by David Crawford with participation of congregation members and visiting previous clergy.

Our plan for a stained glass window to represent the territory of Nunavut was not realized but is still in future plans.

Overall - happy celebrations with many thanks to all who contributed to the success.

Submitted by Margaret Watson

## **9.0 Communications and Publicity Committee**

The main event in 2011 was the removal of the old Rundle website and a refreshing of the one we are operating. Rundle is also now on Twitter offering followers updates on what's happening at Rundle as well as other things going on in the world of Christianity and Spirituality.

There was also once again talk about getting a new sign for out front. This will likely be looked into once again in 2012.

Respectfully submitted,

Allan Buckingham

## **10.0 Presbytery Report**

In 2011 meetings were held in Canmore, Okotoks, Crossfield & Strathmore with Executive meetings at Red Deer Lake UC or via teleconference.

There were numerous changes in Pastoral charge:

New Ministers

1. Acme – Rev. Salesi Takau
2. Buffalo Hills – Rev. Doug Ireland
3. Crossfield – Brenda Watt Designated Lay Minister

Supply Ministers till June 30<sup>th</sup> 2012:

1. Banff – Rev. Dave Crawford
2. Strathmore, Cochrane, Diamond Valley with retired ministers. These charges have commenced the JNAC process

Carmanagay UC closed December 31<sup>st</sup>, and the building was sold to local historic society for \$1. The congregation may join with Vulcan & Champion.

**Some highlights:**

- Okotoks-de Winton UC reaffirmed as earning site and Julia Kimmett renewed as a student
- \$2510.00 donation to UCW Alberta for Child Well Being Initiative
- Hospitality workshop - 2 RMUC folks attended
- Godly Play workshop planned for March 9/10 2012 in Crossfield
- Each congregation asked to complete a mission strategy plan
- Banff RMUC advised to reapply for \$5000.00 grant for building modernization
- Alberta and Northwest Conference meeting at SAIT May 31<sup>st</sup>-June 3<sup>rd</sup> 2012 theme “Community, Conversation, Connection”
- Kairos presentation
- Report from Allan Buckingham on World Communion of Reformed Churches North American forum “Poverty, Wealth and Ecology”
- Role of Conference is being brought to some congregations as part of ANWC “listening process”
- Plea from the Historical Resources Convenor for brochures, photos, annual reports any historical material from congregations to be sent/taken to Alberta archives in Edmonton.

**My division:**

Strong Public Witness is updating the “Charitable Donation Guide” that we produced 3 years ago. Several churches have used the guide as a study resource and found it to be helpful. Copies are available for a suggested donation of \$2 to M&S.

We continue to encourage congregations to support Canadian Food Grains Bank and to make long term commitments to well managed ethical charities, some local, some National and International. Good websites to check are Charity Intelligence Canada, UC Gifts with a Vision, Kairos, ERC (Ethics, Religion & Culture) program in Quebec, the UCC justice website and M&S projects. We continue to advocate for justice on the issues of the day by contacting MPs and MLAs

Submitted by Margaret Watson

**11.0 Thrift Shop Committee Report**

The Thrift Shop has enjoyed a successful year in 2011. Although there have been mixed feelings in the Congregation about paying for staff to run what was a volunteer initiative, the Thrift Shop has become a successful outreach into the community. We began 2011 with Aaron Woolner as the Coordinator and Janet Kundert-Shantz as the Assistant. In June, Aaron resigned and Janet was hired to be the coordinator. Since that time we have had several assistants, with Miho Crawford currently holding that position.

During the year we have acquired more display units from businesses that have closed. These units with Janet’s eye for display have greatly improved the appearance of the Thrift Shop. The new display units allow for relatively easy removal of Thrift Shop displays from Racine Hall.

A number of volunteers both from the congregation and from the community add to the success of the Thrift Shop. During the past year we have welcomed 72 different volunteers, including 17 members of the congregation. Ruby, Keary, Koor and Linda have been our most faithful volunteers, contributing many hours of work.

During this year the Thrift Shop volunteers have become a small community beside our congregation. A number of volunteers come on a regular basis, enjoying fellowship and support from Janet, Miho and their fellow volunteers. In December the Committee led by Ruby put on a supper for the volunteers with about 30 people attending.

The Thrift Shop has met expectations for revenue for the year. It has supplied clothing to H2H, The Mustard Seed and individuals in need of help. It has also given many volunteers a chance to help in the community.

The Thrift Shop Committee would like to thank Janet and Miho and all the volunteers for their work over the past year to make our Thrift Shop the success it has become.

Mary Buckingham,

For: Janet Kundert-Shantz, Miho Crawford and the Thrift Shop Committee: Ruby Fisher, Sally MacDonald and Mary Buckingham

## 12.0 Envelope Steward's Report

Collections for the year ended December 31, 2011 totaled \$35,643.15. The details of these collections were as follows:

### *By Designated Use –*

	2011		2010	
	\$	%	\$	%
Local church expenses	30,308.47	85.0	34,564.30	82.6
Mission & service	2,731.50	7.7	3,627.00	8.7
Benevolent fund	-	0.0	20.00	0.1
Food grains bank	-	0.0	619.00	1.5
125 <sup>th</sup> Anniversary	2,040.26	5.7	832.55	2.0
Other (Observer, special events, etc)	562.92	1.6	2,142.28	5.1
<b>TOTAL</b>	<b><u>35,643.15</u></b>	<b><u>100.0</u></b>	<b><u>41,805.13</u></b>	<b><u>100.0</u></b>

### *By Source of Donor –*

	2011		2010	
	\$	%	\$	%
Members or regular donors	<b>29,529.63</b>	82.8	<b>30,352.29</b>	72.6
Visitors	6,211.52	17.4	9,375.56	22.4
Other Sources (not donations)	(98.00)	(0.2)	2,077.28	5.0
<b>TOTAL</b>	<b><u>35,643.15</u></b>	<b><u>100.0</u></b>	<b><u>41,805.13</u></b>	<b><u>100.0</u></b>

Please note that for cases where you have not clearly indicated your desired designated use for your donation, we have assumed that you wish to have such donation used for local church expenses.

We will issue tax receipts for 2011 donations by February 15, 2012. The current options available for making donations that are eligible for tax receipts include the envelope program, post-dated cheques and pre-authorized remittance. Please contact us if you would like more information on any of these options.

Please contact us if you have any comments or questions.

Gordon & Sally Lozeman

## APPENDIX A

### Annual General Meeting Minutes Rundle Memorial United Church Sunday, February 13, 2011

#### **Present:**

Allan Buckingham	Mary Shearer	Anne Wilson
Richard Clarke	Ian Brownlie	Phyllis Horpenuk
Sharon Fish	David Crawford	Ulrike Kimbley-Nicolai, Bev Purcell
	Gerry Barker	Ruby Fisher
Bill Fisher	Marlo Reid	Kelly Gibson
Karen James	Judy Loretan	Mary Buckingham

#### **Call to order**

Allan called the meeting to order at 11:35.

#### **Nomination of the Chairperson and Recorder**

**Motion: Bill moved that Allan be appointed as Chairperson for the meeting, with Mary as Secretary, seconded by Phyllis. Carried**

**Motion: Sharon moved that voting rights on questions other than ministerial and property questions be extended to adherents. Seconded by Ruby. Carried.**

**Devotion:** Allan opened the meeting with a prayer.

**Approval of the Agenda:** The date of the 2010 AGM was corrected to February 28, 2010.

**Motion: Bill moved to approve the Agenda as amended, seconded by Sharon. Carried.**

#### **Approval of the Minutes from February 28, 2010:**

**Motion: Marlo moved that the Minutes from the February 28, 2010 Annual General Meeting be accepted as presented, seconded by Ruby. Carried.**

#### **2010 Annual Report:**

Thanks were extended to Bill and Ruby for preparing the Annual Report.

The financial statements were added to the Annual Report.

David Crawford's report does not belong in the Report and so was removed.

Anne Wilson's name will be added to the list of Worship Leaders.

#### **Publicity Committee:**

This Committee published a brochure for Doors Open Banff. They have done more work on the postcards of the church windows. The refurbishing or replacement of the lawn sign has been explored. A Facebook page has been created. The old website is still on the internet.

**Dave Crawford will attempt to get the old site removed.**

**Marlo will add the 125<sup>th</sup> Anniversary information to the website.**

#### **Presbytery:**

Mary Shearer came to represent Presbytery and make our AGM official. Thank you, Mary.

**Finance:**

The Budget looks better because we will not have a full time Minister or Administrative Assistant for 2011. There is a surplus due to the Thrift Shop being more profitable than predicted. The AGM is too early for the 2010 Financial Statements to be completed.

**Bill will make corrections to the Annual Report.**

Motion: Anne moved that the Annual Report be accepted as amended. Seconded by Kelly. Carried.

Committees – **The list of proposed Committee members was presented.**

Stewardship – **RMUC does not have a Stewardship Committee. A Committee of this type might be useful in increasing support of the Church.**

125<sup>th</sup> Anniversary Committee – **This Committee will need to request financial support.**

Motion: Phyllis moved that the list of committee members be approved as amended. Seconded by Marlo. Carried.

Budget 2011 –

**An increase in offerings is anticipated**

**The office needs a copy of the Hub Lease – Bill will ask Sharon Oakley for a copy of the lease.**

**The Thrift Shop is generating the anticipated income.**

**The Presbytery Grant will be spent on a specific project, not operating expenses.**

**The \$5000 donation from last year will go to a specific project not yet decided.**

**Richard is currently been paid a percentage of the Housing Allowance.**

**The Administrative Assistant will be paid \$15 per hour for a 12-hour week.**

**Mission and Service donations are equal to the amount specified to go to M&S.**

**Presbytery and Conference assessments are set by them and are remitted as requested.**

Motion: Ruby moved that the Budget for 2011 be approved. Seconded by Bev. Carried.

A Jewel with a Future : Possibilities for Rundle Memorial United Church

**It was decided that each item would be considered individually:**

Sunday Service – **The Sunday Service should be livelier.** Richard will give the Worship Committee notes he has made.

Motion: Ruby moved to accept the recommendations and guidelines to the Worship Committee including setting up a fund for honoraria for guest musicians up to \$500. Seconded by Phyllis. Carried.

Welcoming Visitors – **There are suggestions available on the Emerging Spirit Website which could be added to the Greeters List. We could focus on a few points at a time. We could have two different levels of greeters, one to greet and one to take on more specific tasks.**

**Volunteers should take on some tasks related to greeting rather than giving those jobs to the Admin Assistant.**

Motion: Anne moved to accept the recommendations as noted and expanded and refer to Ruby and Mary. Seconded by Phyllis. Carried.

**Thrift Shop:**

The Thrift Shop is still developing along with the use of space in the Church. If the Thrift Shop is moved, we will lose the outreach portion. Options for locations could be discussed with the Town of Banff.

**Motion: Kelly moved acceptance of the recommendations for the Thrift Shop with the exception of changing the location and that the Trustees in consultation with the Thrift Shop Committee will draw up terms of reference for the operation of the Thrift Shop, with final policies completed by June 1<sup>st</sup>. Seconded by Ulrike. Carried.**

**The Thrift Shop Committee and Trustees will set up a meeting with the Town of Banff to discuss options for location of the Thrift Shop.**

**Use of Church Space** – Community groups, non-profits, FCSS and other groups could be offered space for rent.

The Sunday School and Property and Manse are working together on renovations. Marlo and Allan are currently managing bookings. We could have an Open House to “sell” the space. There are several bookings for March and the 125<sup>th</sup> Anniversary is coming up.

The sanctuary could be used for music events which could raise the profile of the church in the community.

Motion: Judy moved that Property and Manse will refresh the Church with a view to renting out space. Seconded by Anne. Carried.

**Property and Manse will organize a cleaning day before the end of March.  
Marlo will talk to Kim Coultis about Community Classes using Racine Hall.  
Judy will look at rental conditions and rates to clarify them.  
A work list for repairs will be created.**

**Conference and Retreat Centre and Learning Centre –**

The use of space at the Church should be explored, including the market. Conference use is limited by the type of space we have available. We will also have to stay within zoning limitations.

Motion: Phyllis moved that Anne, Allan and Mary begin preliminary discussions on a long-term plan. Sharon will consider short term options. Seconded by Ruby. Carried.

Liaison with St George in the Pines –

**We could form liaisons with St Paul’s Presbyterian as well.**

**The 125<sup>th</sup> Anniversary Committee could consider inviting other Churches to take part.**

**Lenten services could involve other churches.**

Motion: Bill moved that we should work with other churches. Seconded by Anne. Carried.

Once a month after church we could gather to discuss different aspects of the recommendations and progress achieved.

Mary will compile a list of the working groups established today.

Mission in the Bow Corridor –

**We should arrange to exchange announcements and events with Ralph Connor Church, for example Hearts and Hands.**

We could attend the Ralph Connor AGM.

We should arrange a social get together with other Churches, for example on Shrove Tuesday.

Motion: Bill moved that Allan and Dave will work with Ralph Connor Church. Seconded by Ruby. Carried.

Announcements:

**Thanks to Mary Shearer for representing Presbytery, to Ruby, Marlo and Mary for food, and to the Sunday School for cookies.**

**Richard was thanked for his report.**

**Bill closed the meeting with a prayer.**

**The meeting adjourned at 1:50.**

## **Appendix B – 2011 Treasurer’s Report and Financial Statements**

Prepared by Kelly Gibson & Marlo Reid February 14, 2012

### **Please find attached:**

2011 Budget vs actual year end statement  
2011 Year End Income Statement  
2011 Year End Balance Sheet  
2011 A month by month break down of thrift shop income/expenses  
2012 Proposed Budget

### **Highlights from 2011:**

- \$11,000 Surplus- due to not having an administrator or minister for a portion of the year
- Thrift shop exceeded financial expectations by \$2,200.00
- Weddings exceeded expectations by \$3,200 – Budget was based on previous years actual weddings.
- Offerings remain below budget and remain flat from 2010.
- Mission and Service fund offerings continue to not meet targets although this does not direct flow of the churches and does impact the surplus.
- Building and Grounds was \$3,000 over budget due to higher than anticipated utility costs, some emergency plumbing repairs. Insurance costs increased by \$500.00, four additional quotes were obtained all within \$150.00 so no changes made.
- The church is in an improved status from 2010 due to the surplus, additional funds were invested in 2011. Investments are short term in nature as the board proceeds with its strategic directions planning.
- Anniversary fund sits at \$1,940 in reserve for future stained glass project.

### **2012 Budget Highlights:**

- Majority of budget is based on previous years experience
- Offerings are budgeted to increase by \$2,000 based on creation of stewardship committee
- Presbytery grant was added for \$6000 for strategic direction initiative, this is offset by a \$7,000 expense.
- Ministry and Pulpit supply budgets have been adjusted to reflect UCC 2012 guidelines for a .75 Minister for the entire year.
- Building and Maintenance costs have been increased to reflect a need for new carpet runners in the sanctuary and bathroom improvements outside Racine hall.
- Although not shown in budget a grant for \$5000 has been applied for from UCC and will offset this amount if obtained

## **Appendix D: Strategic Directions Committee, Annual Report**

**Purpose:** To work with the Congregation, consultants and stakeholders to develop a plan that will maximize the assets of Rundle Memorial United Church to support the work of the Church in the Town of Banff and the Bow Valley.

**Members:** Anne Wilson (chair), Phyllis Horpenuk, Ian Brownlie, David Crawford and Mary Buckingham (secretary)

Committee met November 16, 2011, Jan 12, and Feb 12, 2012.

We met with Randall McKay from the Town of Banff planning department on Dec 14 to determine possible uses for the property and to identify the needs we could fill, prior to doing any planning work. Town of Banff sees **some form of seniors housing** as a need for Banff community.

Presbytery was asked to release the \$10,000 grant to us to hire a consultant to help us to find a compatible use for the Church property to sustain the Church. We received approval for \$6,000.

### **Facility Audit:**

We decided to make a Space Plan Analysis of the basement to give us a list of projects that could be done sequentially as we can afford it, to improve safety exits, traffic flow, ventilation and heating. This audit could be done for approximately \$2000, with George Berry's assistance.

We plan to organize a Green Churches Workshop for the date George is conducting the audit and invite Bow Valley churches to attend.

We met with Michel Berdnikoff about beginning a stakeholder consult. **We propose these next steps:**

1. Stakeholders Engagement – identifying the people to speak to, gathering support and identifying roadblocks;
2. Building relationships with the Town Council and planners, and working within the approval process;
3. Funding – government grants and foundations – identifying and complying with their criteria.

Respectfully submitted, Anne Wilson for Strategic Directions committee